

APPLICATION ADDENDUM
For Facility Use by Non-church Organization/Group

Contact person _____ Date _____

Contact Telephone _____ Contact Email _____

1. Event requested _____

2. Date(s) requested _____ Time _____

3. How many in attendance? _____

4. Does your group have a connection with our church (i.e. group members attend this church; group is financially supported by our mission committee; group is an extension of church ministries, etc.)? _____

5. Does your group have a mission/doctrine consistent or related to the mission or visions of our church? _____ Please describe. _____

6. Does your group want to use our facility on a regular (weekly or more often) basis? _____
Which rooms are needed? _____

7. Will your group charge a fee for any activities or services provided? _____
If so, please describe _____

8. Is your group considered a nonprofit (not for profit) organization? _____

9. Will anyone financially benefit from the fees charged? _____

10. Does your group carry liability insurance for activities in our facility? _____
If so, name of company _____

11. Will this insurance company provide the primary liability coverage if a liability case occurs on church property? _____

12. Are the activities open to anyone in our church? _____ What does your organization/
group require for participation in your activities? _____

Approved

Date